



Cherry Hills Automatic Giving Plan Electronic Funds Transfer (EFT)

Cherry Hills can process monthly donations directly from your checking or savings account. You can save yourself time, postage, and the problem of remembering to write your checks each time. This will also help Cherry Hills be better stewards of your gifts by saving processing costs. To sign up, please completely fill out the information on the attached form and mail it to us in the provided pre-addressed envelope. Once we receive your information, we will send you a confirmation of the date of your first transfer. (Please allow two weeks for processing the initial transfer.)

Terms and Conditions

- The authorization to charge your bank account will be the same as if you had personally signed a check to Cherry Hills.
- This agreement will remain in effect until you contact Cherry Hills requesting that we end this agreement, providing us with a reasonable amount of time to act on it.
- Any changes in dollar amounts or bank account information must be submitted in writing. To keep these changes confidential, users should communicate directly with the Cherry Hills Financial Secretary, or mail the change to the church office in an envelope clearly marked as “Confidential – for the Financial Secretary.”
- A record of each charge will be included in your bank statement. Your bank statement will show your transfer going to Cherry Hills.
- Your bank is responsible for the accurate and timely posting of your transferred gifts.
- It is understood and agreed that your bank will have no responsibility for the correctness of any charge and that any dispute involving the amount will be handled and resolved directly with Cherry Hills.

Please use a sealed envelope when you return the form. We treat information on who gives how much with the highest level of confidentiality.

If you need assistance or more information, contact the Financial Secretary, Kristen Tinch, at (217) 494-0109.

Electronic Funds Transfer (EFT) Status:

- New** – Check this box if you have never started an EFT with Cherry Hills.
- Change** – Check this box if you want to change an existing EFT agreement.
- Cancel** – Check this box if you want to cancel an existing EFT agreement.

Routing / Account number fields:

Please refer to the example below for locating the routing and account numbers on your check

The diagram shows a check with the following fields and callouts:

- Payor Information:** John Doe, 123 Walnut St., Springfield, IL 62711, 217-546-4818.
- Date:** 1234
- Pay to the order of:** Sample - VOID
- Amount:** \$ (with a box for the amount) and Dollars.
- For:** (with a line for the purpose)
- Routing Number:** 121000497 (callout: 9 Digit Routing Number)
- Account Number:** 12345678 (callout: Account Number)
- Check Number:** 1234 (callout: Check Number)

Account type:

Please check the appropriate box for the type of account you would like your donations to come from.

Transfer date:

Please check the appropriate box. Our processing requires that you choose one of the following dates: 7th of the month or 21st of month.

Date of first transfer:

Please enter the date you would like to begin your EFT transfer. If you are cancelling EFT transfers please use this field to indicate the month and year you wish transfers to cease.

Cherry Hills Funds:

Please enter the name of the FUND you wish to contribute to in the first field. In the Field to the right, enter the amount you would like to give per month. Only General, Bridge or Benevolence funds can be used for EFT deposits. If you wish to donate to other funds you can still do that using a standard offering envelope.

Submitting the form:

Send the form to the Church office. By using and sealing the envelope provided, only the Cherry Hills Financial Secretary will have knowledge of the details of the transaction. We treat information on who gives how much with the highest level of confidentiality.

Personal Information

EFT Status: New Change Cancel

Name

Address

City

State

Zip

Bank Information

Bank Name

Bank Phone

Routing Number

Account Number

Account Type:

Checking

Savings

Transfer Date

7th

21st

(Pick only one)

Date of the first EFT Transfer:

Month

Year

Please use my contribution(s) for the following accounts:

	Amount
<input type="text" value="General Fund"/>	<input type="text" value="\$"/>
<input type="text" value="Growing Together"/>	<input type="text" value="\$"/>
<input type="text" value="Benevolence"/>	<input type="text" value="\$"/>
<input type="text" value="Missions"/>	<input type="text" value="\$"/>
Total Monthly Donation:	<input type="text" value="\$"/>

I have read and agree to the terms and conditions, and I authorize my bank to transfer the above amount from my account to Cherry Hills each month.

Signature _____

Date _____

Please sign above, seal it in an envelope addressed to Cherry Hills Church, 2125 Woodside Road, Springfield, IL 62711 to the attention of the Financial Secretary or drop it off at the church office.